

Once logged into Product Materials you will be presented with the following screen:

CoachHouse Code	Description	Supplier Code	Product Weight (kg)
AAA01	A Big Chair	AAA01	5.00
AAA02	A Small chair	AAA02	4.50

Here you are able to enter a Product Weight by simply clicking the edit icon.

If you click the expand icon (to the left), you will be presented with:

**Add Material**

Material Type  
Select Material Type...

Material  
Select Material...

Material Weight (kg)  
Enter weight

Is Recycled?

**Add**

Type	Material	Weight	Recyclable
(Product Weight 0.00)			0.00

This screen allows you to add which materials make up the product.

Select the material type

Select the material

Enter Weight

Tick whether recycled

Click Add

You are able to add up to 4 materials.